|  |  |
| --- | --- |
| K:\Active Projects\18009 Brand Development\05-Visual Identity Development\PMNZ Logo Suite\Port Marlborough Logo Suite\Secondary Logo (Horizontal)\CMYK (PRINT)\PML-Logo-Horizontal-CMYK.jpg | **CORRIDOR ACCESS REQUEST (EXCAVATION)** |
| **Date:** |   |  |  |
| **Work/Task/Project Description:** |   |
|   |
| **Company:** |   |
| **PTW Receiver (Name):** |  | **Signed:** |  |
| **Receiver Phone No. (Mobile):** |  |  |  |
| **PTW Issuer (Name):** |  | **Signed:** |  |

|  |
| --- |
| **PERMITS OVER 1 DAY (MAX 5 DAYS)** |
|  | Day 2 | Day 3 | Day 4 | Day 5 |
| Date: | / / | / / | / / | / / |
| Receiver: | *Sign Here* | *Sign Here* | *Sign Here* | *Sign Here* |
| Issuer: | *Sign Here* | *Sign Here* | *Sign Here* | *Sign Here* |
| Ensure all newly identified hazards and/or changes are communicated to the entire team |

|  |  |  |  |
| --- | --- | --- | --- |
| **General Requirements:** |  |  |  |
| Has the PMNZ manager/supervisor for operational area been consulted and notified in writing | Y | / N | Have the PMNZ Engineers been consulted and notified in writing | Y | / N |
| Sides are battered to minimum 1H by 1V gradient | Y | / N | Services location map is attached or sketched onreverse of page | Y | / N |
| Sides are bench cut (maximum bench 1.5m) | Y | / N | Potential for harmful gases to accumulate in trench, gas testing required, no smoking. |  |
| Sides are protected with trench shields or shoring | Y | / N | **Underground services:** |
| Safe access is provided (ladder required if more than 1.5m deep) | Y | / N | Power shut down is required | Y | / N |
| Spoil is kept a minimum of 600mm from edge | Y | / N | Cable locations are marked out prior to work | Y | / N |
| Mobile plant is kept back from edge (general rule as far back as trench is deep i.e. 2m deep then 2m fromedge) | Y | / N | Prior to using machinery potholes hydro-excavation to confirm cable location and depth | Y | / N |
| Excavation is barricaded from pedestrians & traffic (litif at night in traffic area) | Y | / N | No machinery to be used within 500mm of cable (handDig or hydro-excavate to expose cables) | Y | / N |
| Daily inspection of structural integrity completed priorto work and after an event such as rain / earthquake | Y | / N | Safety observer required for high voltage cables | Y | / N |
| No excavations below the foundations of any adjacentstructure without specialist engineer approval | Y | / N | Are temporary supports or protection required for exposed services | Y | / N |
| **Other controls:** |  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |

|  |
| --- |
| *WORKERS ON SITE PRINT AND SIGN YOUR NAME IF YOU HAVE READ AND AGREE WITH THE PERMIT CONTENT* |
| Name | Signature | Name | Signature |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |  |
| --- | --- | --- |
|  | SITE VISITS FOR VERIFICATION |  |
| Site visit details (date/ time) | Notes | Signature |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |